

Report to: **West Devon Hub Committee**

Date: **28th January 2020**

Title: **Electric Charging Points Collaboration Agreement**

Portfolio Area: **Assets/Car Parking Cllr Terry Pearce**

Wards Affected: **Which Wards/all**

Urgent Decision: **Y** Approval and clearance obtained: **Y**

Date next steps can be taken: 5th February 2020

Author: **Emma Widdicombe** Role: **Senior Specialist**

Contact: **01803 861367 Emma.Widdicombe@swdevon.gov.uk**

Recommendations: that the Hub Committee agrees:

1. That the Council signs up to the collaboration agreement with Devon County Council for the installation of Electric Vehicle Charging Points
2. That the potential sites where the Electric Vehicle Charging Point should be installed are as listed in paragraph 1.3 below
3. To enter into a lease with the appointed supplier for a 10 year period.
4. Funding for the charging points is obtained from the Car Park Maintenance Reserve

1. Executive summary

- 1.1 West Devon Borough Council has joined the Devon Low carbon Energy and Transport Technology Innovator (DELETTI) project which is a partnership with other local authorities and being led by Devon County Council to install electric vehicle charging points (EVCP) in the Council owned car parks set out in paragraph 1.3 below.
- 1.2 Funding for the project has been received from the European Development Fund subject to match funding from the Council.

1.3 As a result of the DELETTI project, electric charging points will be installed in the following car parks in phase one subject to the necessary surveys being carried out:

- Tavistock – Bedford car park
- Okehampton – Mill Road car park

There is a further potential to consider additional car parks in phase two which could be:

- Chagford car park, Chagford
- Hatherleigh car park, Hatherleigh
- Market Street car park, Okehampton
- Abbey car park, Tavistock

1.4 This reports seeks Members agreement to sign up to the collaboration agreement which is a legally binding commitment to proceed with the Devon County Council led procurement with an obligation to lease for 10 years the car parking spaces to the appointed supplier, but does not restrict our ability to charge parking fees for those spaces.

2. Background

2.1 The DELETTI project aims to accelerate the uptake of Ultra Low Emission Vehicles (ULEV) through providing additional and improved charging infrastructure and funding for integrating ULEVs into vehicle fleets in the Devon area. The project will also demonstrate the use of solar carports and energy storage to deliver a low carbon ULEV charging point infrastructure and stimulate further decarbonisation of the electricity grid.

2.2 Funding has been received by Devon County Council from the European Regional Development Fund (ERDF) on a match funding basis. £8,000 match funding has been allocated for this project and will be used from the car parks maintenance reserve.

2.3 The procurement process will look to deliver:

- 22kW> dual charge points per allocated car park
- High levels of interoperability (no membership fee and payments using contactless technology)
- All design, build, operational and maintenance costs covered by the contractor for the period of the lease (this includes any grid charges or on-going electricity supply)
- Potential for rental income from the contractor (although this will be subject to negotiation, and part of the tendering undertaken by DCC)
- Establishment of a framework by which the Council can make further fully compliant installations at a later date.

2.4 The Off Street Parking Places Order has already been amended to take into consideration the use of EVCPs in car parks.

3. Outcomes/outputs

3.1 As a result of the collaboration agreement being signed, Devon County Council will lead the procurement with an obligation to lease the car parking spaces to the appointed supplier.

- 3.2 Tenders will be invited to supply, install and maintain the EV charging points on a lease of the sites for 10 years at a nominal rent.
- 3.3 The Council will retain the ability to charge parking fees in the normal way for spaces that become EV charging points.
- 3.4 It is recognised that by supporting the uptake of ultra-low emission vehicles this will have a positive benefit on air quality and will support the Council climate change agenda.
- 3.5 The project is expected to deliver dual charging points per car park as identified in paragraph 1.3.

4. Options available and consideration of risk

- 4.1 It is recognised that being part of the DELETTI project will enable the Borough Council to take this initial step to install EVCPs with support from partners, and will ensure that there is consistency in the provision of EVCPs across Devon.
- 4.2 In addition, the resulting cost of installation is only £4,000 per car park, due to the matched grant funding that the project group has been successful in obtaining.
- 4.3 The DELETTI project installations are due to be completed in 2022, although final installation dates have yet to be finalised.

5. Proposed Way Forward

- 5.1 Once the DELETTI EVCP project has been completed, officers will monitor the use of the charging points and, where necessary, will make further recommendations for additional points in line with demand.
- 5.2 However, Members should be aware that the infrastructure required for the installation of EVCPs can be extremely costly with some costs varying depending on the scale and location (can be up to £2m). This would be reviewed on a case by case basis following the installation of phase 1 and 2 sites pending a business case and funding being available

6. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance	y	<p>The Council’s Off-Street Parking Places Order has already been amended to take into consideration the use of EVCPs in car parks.</p> <p>Leases will be granted for chargers installed as part of the DELETTI project</p> <p>Tenders will be invited in accordance to Devon County Council Contract Procedure Rules, which is compliant with our own procurements requirements.</p>

Financial implications to include reference to value for money	y	A small rental income stream is anticipated but yet to be negotiated from the electric charge point providers in respect of the DELETTI project. Match funding of £8000 will be obtained from the car parks maintenance reserve.
Risk		The option to do nothing will not deliver the electric charging points which goes against the council's climate change agenda. As technology advances there may not be sufficient charging points provided. Reputational risk should the charging points not be delivered within the project timescale. By not entering the collaboration agreement and the joint procurement exercise the Council may not achieve best value
Supporting Corporate Strategy		Council Environment Wellbeing
Climate Change - Carbon / Biodiversity Impact		Clear positive impacts in respect of the reduction of air pollution, carbon reduction and climate change
Comprehensive Impact Assessment Implications		
Equality and Diversity		none
Safeguarding		none
Community Safety, Crime and Disorder		none
Health, Safety and Wellbeing		None
Other implications		none

Supporting Information

**Appendices:
None**

**Background Papers:
None**

Approval and clearance of report

Process checklist	Completed
Portfolio Holder briefed/sign off	Yes
SLT Rep briefed/sign off	Yes
Relevant Heads of Practice sign off (draft)	Yes
Data protection issues considered	Yes
Accessibility checked	Yes